

CCC SAFETY COMMITTEE

Committee Members:

Mariles Magalong, chair
Jim Gardner
Brenda King-Randle
Darlene Poe

Kay Armendarez*
Miguel Johnson
Jose Oliveira*
Islam Ayyad, student *

Ellen Coatney
Bruce King
Wayne Organ*

*-absent

MINUTES OF THE MEETING

Friday, November 2, 2012 @ 8 a.m.
Room AA-216

1. The October minutes were briefly reviewed and approved.
2. The evacuation drill for the Gym Annex will be conducted on November 7, 2012.
3. In Jose's absence, Officer Jason Curtis reported the following:
 - On October 9, a woman fell in front of the Library because of uneven pavement. She was taken to the hospital by ambulance. Buildings & Grounds Department has leveled the uneven paving that caused the accident.
 - There has been no crimes nor violent activity by the bus stop, due partly to the iron fence from the top of the hill to College Drive, and also due to the two cameras installed at the bus stop last semester.
4. Bruce reported the following updates regarding Facilities/Construction:
 - The equipment to repair the LA elevator has been ordered by the vendor, American Elevator Company. The fire code compliance has been finished by Siemens. The estimated completion date for the elevator repair is the end of the current semester.
 - The project to install two ADA parking spaces for the PAC is in progress.
 - The Greenhouse project has been submitted to District Purchasing for approval. It will be located in Parking Lot 12 and will take 2 of the parking stalls out of commission.
 - The plan to build a Culinary Arts garden, building 3 new terraces up on the hill across the Three Seasons restaurant has also been submitted to District Purchasing for approval. .

- The walkthrough for the renovated Music building has occurred, and a partial punch list created. The walkthrough for the IT component will be held as soon as the installation of all IT equipment is completed.
 - The high voltage (KV12) project is finished, awaiting punch list items to be resolved.
5. Ellen raised a concern regarding the clean-up of debris on construction sites, particularly the Music building. Bruce will relay this concern to the contractor(s).
 6. There was more discussion of the issues related to morning rush hour. At the October meeting, Jose indicated that resources will be provided to address these issues. The committee will follow up on this with Jose at the next meeting.

Meeting adjourned at 8:50 a.m.